



HELM

Access and Support

Quick Tip One

If you can't remember your healthLearn password or your username to access HELM, you can reset it [here](#)



Quick Tip Two

We have ensured all CDHB managers have a healthLearn account to use HELM.

If for some reason you got missed we're sorry for this oversight - you can access HELM by creating a healthLearn account [here](#)



Kia-ora / Welcome!

Sometimes things don't always work as well as we expect. Here are some tips and tricks to help.

HELM has been developed using new tools and some established platforms like healthLearn to deliver new learning content.

healthLearn requires a login each time you visit the site. This allows staff from across the health sector to access health related content and record results for professional development.



When you receive an email / link for HELM, you will need to login. One great trick is to use the 'Remember username' tick. This means you don't have to keep typing in your details into the login box.

LOGIN [icon] [icon]

Username / email

password

Remember username

The Learning Modules that you are

Quick Tip Three

Quick access to healthLearn and HELM.

In the web address tool bar in your browser, click the top right corner on the star to add it to your favourites.

Internet Explorer



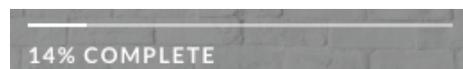
Chrome



about to enjoy will need to be completed fully to get the credit against your Record of Learning (ROL).



You can monitor your progress with the handy progress tracker located in the top left corner of the module.



When you finish the module you can view the completion by clicking on your ROL in healthLearn.

Record of Learning



Managers Toolkit

25 Jan 2019

100%

Some things that might help

On occasion you may get an error message when you open a module. Don't panic, it's related to the network's latency which is a common issue across the DHB's. Close the message and continue with the module. If the problem persists you have the option of completing the module at home.

Speaking of home - healthLearn can be accessed anywhere, anytime and does not need Citrix or network access.

Just visit <https://www.healthlearn.ac.nz/> and login with your work email address and password. Remember that because you're outside the DHB's network, so any internal links like the intranet won't work.

healthLearn works on any web browser and on mobile devices. We recommend **Google Chrome** for the best experience on your device.

Health Leadership Website (HELM)

The Health Leadership website has been developed alongside the healthLearn HELM pages to provide access to useful articles, videos and resources to support ways to better lead yourself and others. There is no login required with this site.

Check it out here <http://healthleadership.org.nz>

Quick Tip Four

Pop Ups!

A pop-up is a small window, that suddenly appears on your computer and is often linked to online advertising.

Pop up blockers are built into web browsers to help, but they can stop legitimate content from appearing.

If you need some help with pop ups check out **MS Internet Explorer** or **Google Chrome** to enable pop ups for your courses.



If you get stuck...

You can contact us and we'll get back to you as soon as possible. Please include your contact number in your email or Max.

Click on the icons for support.



We appreciate your time is valuable. If you have the chance to give feedback on the [HELM website](#) or the [healthLearn HELM page](#) we'd love to hear from you.

